

TO OUR UTILITY CUSTOMERS

For your information and convenient reference, this folder contains our basic rate schedules for electric, water, and sewer services. Rates and regulations for these utilities are governed by the City of Wadena and are subject to change from time to time by City Council Action.

If you should desire further information regarding utility regulations or how these rate schedules apply to various utility services for your home, business, or industry please contact our office for assistance.

City Office, 222 2nd St. SE _____ 631-7707
 Utility Plant, 104 Jefferson St. N _____ 631-7712

NEW CUSTOMER REQUIREMENTS

Application for utility service must be filed at our billing office at 222 2nd St. SE before service will be rendered.

Owners/Renters of either residential or commercial properties who request service from the utility shall be required to make a deposit prior to receiving service. All deposits will bear simple interest at a rate determined by the State of Minnesota which will be credited against the account annually or as a bill becomes a final.

Owners of all rental property shall be responsible for utility service and consumption billings on their property at all times, unless occupied by a tenant who has made the required utility deposit and customer application for service in their name at said property.

Owners/Renters of all property shall provide clear access to all utility meters. If the meter is inaccessible a **\$15.00** fee will be charged monthly until meter is accessible for reading.

BILLING INFORMATION

Utility bills will be calculated and a monthly statement mailed to each customer on a monthly basis. A bill shall become delinquent if unpaid at the close of business on the 15th day of the month following such billing, provided, that if the 15th day shall fall on a non-business day of the Utility, the time shall be extended to the close of business on the next succeeding day on which business is normally transacted. Failure to receive a bill will not release a customer from obligation of payment. A penalty of 5% thereof or \$1.00, whichever is greater, shall be added to all delinquent utility bills. A LATE NOTICE will be mailed. Approximately seven (7) days after a bill becomes delinquent, a second notice; **SERVICE DISCONNECTION NOTICE** shall be mailed notifying customers of disconnect date. All past due bills must be paid before the close of business on the day prior to the disconnect date. The disconnect date will be the first Thursday of each month unless that day shall fall on a non-business day of the Utility, then the preceding day will be used.

SERVICE RECONNECT CHARGES

Reconnection of utility service upon a customer's request or as a result of a disconnection for non-payment of bill shall be subject to the following charges during normal working hours (8:00-4:30 pm Monday thru Friday):

ELECTRIC SERVICE:

Single-phase reconnection: **\$30.00** and if other than meter **\$80.00**

Three-phase reconnection: **\$60.00** and if other than meter **\$110.00**

An additional \$60.00 shall be charged for all utility reconnections made outside of normal working hours.

WATER SERVICE:

Reconnection: _____ **\$60.00**

RESIDENTIAL RATES:

Applicable to residential customers for single-phase service furnished through one meter for domestic purposes only.

Service Charge (per mo.)	\$9.00
All kWh per kWh (June-Aug.)	8.5¢
0 - 1,000 per kWh (Sept.-May)	8.5¢
Over 1,000 per kWh (Sept.-May)	5.9¢

COMMERCIAL RATES:

Applicable to commercial customers for single & three phase service furnished through one meter for commercial use only.

Service Charge Single Phase (per mo.)	\$16.00
Service Charge Three Phase (per mo.)	\$22.00
All kWh per kWh	8.0¢

LARGE POWER ELECTRIC:

Service Charge (per mo.)	\$35.00
All kW Demand per kWh	\$10.15
All kWh per kWh	4.3¢

Billing demand: The billing demand is the kW or in some instances the actual KVA measured during the 15-minute period of the customer's greatest use during the month.

Large Power Rates: To qualify for the Large Power the customer must have met or exceeded the demand threshold of 25 kW during 3 of the previous 12 months. Once qualified, all customers must remain on this rate for the following 12 months or until not exceeding a monthly peak demand of 25 kW for ten (10) out of the previous twelve (12) months.

POWER COST ADJUSTMENT

A PCA will be added to all residential, commercial, & large power energy used when wholesale costs exceed the base level set by the City Council.

OFF PEAK HEATING RATES:

Available to all electric heating customers with acceptable dual fuel or storage heating systems capable of maintaining living or working temperatures throughout the heated area for ten (10) continuous hours with an outside temperature of -20 degrees fahrenheit.

Service Charge (per mo.)	\$2.00
All Load Control per kWh	3.7¢

SECURITY LIGHT RATE

Lights for the purpose of area or yard lighting are available to all customers. These lights which are owned, operated and maintained by the utility can be installed on existing utility poles or poles or structures furnished by the customer.

100 Watt HPS Light _____	\$ 5.50 per month
Customer supplied _____	\$ 3.00 per month
150 Watt HPS Light _____	\$ 7.50 per month
Customer supplied _____	\$ 4.00 per month
250 Watt HPS Light _____	\$10.00 per month
Customer supplied _____	\$ 5.00 per month

WATER RATES:

Applicable to all residential & commercial customers. All usage per 100 cu ft. SC = Service Charge

SC	Meter Size	Usage in cu ft.	Rates
\$ 6.25	¾"-1"	1st 750	\$1.70 Over 750 \$1.85
\$ 9.50	1 1/4"-1 ½"	1st 7,500	\$1.70 Over 7,500 \$1.85
\$12.75	2"	1st 15,000	\$1.70 Over 15,000 \$1.85
\$16.00	3"	1st 20,000	\$1.70 Over 20,000 \$1.85
\$19.25	4"	1st 30,000	\$1.70 Over 30,000 \$1.85

Minimum Charge: With any use taking place during the billing month, a minimum of 300 cubic feet plus the service charge shall be billed.

SEWER RATES:

Applicable to all residential & commercial customers.

Service Charge (per mo.)	\$6.00
All usage per 100 cu ft	\$3.55
All usage Food Handler per 100 cu ft	\$3.85

Minimum Charge: Sewer charges are based on water consumption with any use during the billing month, a minimum of 300 cu ft plus the service charge shall be billed.

FIXED SEWER RATE: **\$27.00**

This is a fixed sewer rate per month for customers that are hooked up to city sewer that do not have city water.

A summer sprinkling break is provided to all residential customers; and upon request and approval by the City Administrator for commercial customers. **This break is on the SEWER ONLY**, and is available for the months of **May through October** billings. This break will be based on the average consumption of water used the months of April, November, & December of each year with a monthly minimum of 600 cubic feet.

A winter water running break is available to customers as **approved by the City Water & Sewer Departments** for customers that have their water running for the purpose of keeping water or sewer lines from freezing if they are at the end of the line, dead-end, shallow water or sewer main. The break is available for the months of January thru April billings. This break will be based on the average consumption of water used the months of November & December of each year with a monthly minimum of 300 cubic feet.

FIRE CONNECTION/SPRINKLER SYSTEMS

For owners or tenants of all buildings with installed fire protection lines directly connected to the utility's water main.

Service Charge (per mo) **\$5.00 per connection**

(Sales tax will be charged on all rates where applicable.)