

**CITY OF WADENA**

P.O. Box 30 – 222 2<sup>nd</sup> St. SE

Wadena, MN 56482

218-631-7711

**APPLICATION TO MOVE A BUILDING**

**PERMIT NO.** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**JOB ADDRESS:** \_\_\_\_\_

**LEGAL DESCRIPTION:** Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Addition: \_\_\_\_\_

**OWNER:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**MOVER:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**MOVING INTO CITY:** \_\_\_\_\_ **OUT OF CITY:** \_\_\_\_\_ Type of Construction: \_\_\_\_\_

**SIZE OF BUILDING:** \_\_\_\_\_ **S.F.:** \_\_\_\_\_ **No. of Stories:** \_\_\_\_\_

**HEIGHT:** \_\_\_\_\_ ft. **WEIGHT:** \_\_\_\_\_ lbs. **FEE TO BE POSTED:** \$ \_\_\_\_\_

**MOVED FROM:** \_\_\_\_\_

**MOVED TO:** \_\_\_\_\_

**ROUTE to be followed:** \_\_\_\_\_

**DATE OF MOVE:** \_\_\_\_\_

**TIME OF MOVE:** \_\_\_\_\_

**SPECIAL CONDITIONS:** \_\_\_\_\_

*I hereby certify that I have read and examined this application and know the same to be true and correct. I hereby agree to do the proposed moving in accordance with the provisions of this permit and according to City Code, Chapter 4, Section 4.06\* of the City of Wadena and amendments thereto, and will comply with State Regulations as required.*

\_\_\_\_\_  
*Signature of Moving Contractor Representative*

\_\_\_\_\_  
*Date*

DEPARTMENT	Required	Approved
Electric Department		
Street Department		
Police Department		
City Administrator		
√ if required – Initial if approved		

**APPLICATION HEREBY APPROVED**

*Date:* \_\_\_\_\_

*City Administrator – City of Wadena*

*\*See the back of this application for a copy of the applicable section of the Wadena City Code.*

## **SECTION 4.06. PERMITS AND REQUIREMENTS FOR MOVING BUILDINGS.**

### **Subd. 1. Definitions.**

The following terms, as used in this Section, shall have the meanings stated:

- A. "Highway" means a public thoroughfare for vehicular traffic which is a State trunk highway, County State-aid highway, or County road.
- B. "Street" means a public thoroughfare for vehicular traffic which is not a State trunk highway, County State-aid highway or County road.
- C. "Moving Permit" means a document allowing the use of a street or highway for the purpose of moving a building.
- D. "Highway Moving Permit" means a permit to move a building on a highway for which a fee is charged which does not include route approval, but does include regulation of activities which do not involve the use of the highway; which activities include, but are not limited to, repairs or alterations to a municipal utility required by reason of such movement.
- E. "Street Moving Permit" means a permit to move a building on a street for which a fee is charged which does include route approval, together with use of the street and activities including, but not limited to, repairs or alterations to a municipal utility required by reason of such movement.
- F. "Combined Moving Permit" means a permit to move a building on both a street and a highway.

### **Subd. 2. Application.**

The application for a moving permit shall state the dimensions, weight, and approximate loaded height of the structure or building proposed to be moved, the places from which and to which it is to be moved, the route to be followed, the dates and times of moving and parking, the name and address of the mover, and the municipal utility and public property repairs or alterations that will be required by reason of such movement. In the case of a street moving permit or combined moving permit the application shall also state the size and weight of the structure or building proposed to be moved and the street alterations or repairs that will be required by reason of such movement.

### **Subd. 3. Permit and Fee.**

The moving permit shall state date or dates of moving, hours, routing, movement and parking. Permits shall be issued only for moving buildings by building movers licensed by the State of Minnesota, except that a permit may be issued to a person moving his own building, or a person moving a building which does not exceed 16 feet in width, 20 feet in length, or 14 feet in loaded height. Nor shall a license be required of farmers moving their own farm buildings, nor of persons moving manufactured or modular homes. Fees to be charged shall be separate for each of the following: (1) a moving permit fee to cover use of streets and route approval, and (2) a fee equal to the anticipated amount required to compensate the City for any municipal utility and public property (other than streets) repairs or alterations occasioned by such movement. All permit fees shall be paid in advance of issuance.

### **Subd. 4. Unlawful Acts.**

- A. It is unlawful for any person to move a building on any street without a moving permit from the City.
- B. It is unlawful for any person to move a building on any highway without a highway moving permit from the City.
- C. It is unlawful to move any building (including a manufactured home) if the point of origin or destination (or both) is within the City, and regardless of the route of movement, without having paid in full all real and personal property taxes, special assessments and municipal utility charges due on the premises of origin and filing written proof of such payment with the City.